

Council Minutes August 27, 2013

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Work Session at 5:15 p.m. in the Conference Room, Work Session at 5:30 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 27th day of August, 2013 with the following members present:

Jim Griffin
Michael Boyter
Chris Brown
Ray Champney
Jim Davisson
Patricia Nolan
Roy W. Turner

Mayor
Council Members

constituting a quorum.

Staff present included:

Beverly Griffith
David Miller
Stan Lowry
Michael Wells
Cliff Blackwell
Bill Cooper
Roger Gibson
Tom Hoover
Jill McAdams
Mirenda McQuagge-Walden
Maria Redburn
Jacquelyn Reyff
Bill Syblon
James Tindell

City Manager
Deputy City Manager
City Attorney
City Secretary
Administrative Services Director
Deputy Director of Information Services
Police Chief
Public Works Director
Human Resources Director
Managing Director
Library Manager
Planning Manager
Development Director
Fire Chief

CONFERENCE ROOM WORK SESSION 5:15 p.m.

- **Interview for appointment to the Zoning Board of Adjustment.**

The applicant was unable to attend the interview.

WORK SESSION

Mayor Griffin called the Work Session to order at 5:30 p.m.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following items on consent: 4, 8, 9, 10, 11 and 13.

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Public Works Director Tom Hoover presented information regarding Item #8. The City purchases water from the Trinity River Authority (TRA) through the Tarrant County Water Project. The TRA is in the process of doing capital improvements to their treatment facilities to improve the taste of the water. \$5M worth of bonds needs to be spent by the end of this fiscal year and the TRA has asked the City to pass this ordinance. If the City does not pass this ordinance, they would still charge the City the same amount.

Fire Chief James Tindell presented information regarding Item #9. He stated that in the previous year's budget, the Council authorized the purchase of a command vehicle for approximately \$68,000. It has taken time for staff to find a command vehicle within the price range. Through the Buy Board, they were able to find a company to build a vehicle at less than the budgeted amount. It will replace a 15 year old vehicle that is unreliable and has issues with steering and suspension. In answer to questions from Council, Chief Tindell stated that a command vehicle is the vehicle for the battalion chief or incident commander, which contains radio systems as well as provides a means to access information in the field; and that the cost of the vehicle includes everything.

Managing Director Mirenda McQuagge-Walden presented information regarding Item #10. It is a renewal of a contract with Planet Kidz for the Fun Time Live Program at the Boys Ranch Activity Center during the school year. The City has been doing business with Planet Kidz for the past decade and it is a mutually agreeable arrangement. In answer to questions from Council, Ms. McQuagge-Walden stated that Council needs to approve this item as it is a lease; that the \$445 cost covers utilities and that the City makes a profit off of the agreement; that 250 children regularly attend the Program; and that the company provides liability insurance.

- **Discussion on the Bedford Tower at Central Drive and Airport Freeway regarding lighting, landscaping and other amenities. **This item requested by Councilmember Turner.**

Councilmember Turner requested this item be placed on the agenda for discussion. He discussed adding new dimensions to the tower including lighting for nighttime visibility of the tower and logo, spelling out "Bedford" on all three sides of the tower, and additional landscaping around the fence. AT&T owns the tower and the City has been working with them on these issues. It has been difficult getting cost estimates but the ballpark figure is \$10,000 to do the lettering, lighting and landscaping. Cheddar's is responsible for maintaining a minimum amount of landscaping and the Beautification Commission has agreed to supplement the landscaping to make it more amenable to the area. There was Council discussion on the need for enhancements to the tower; the tower lacking the feel it could have as part of the gateway into the City; rethinking the wall around the tower and other amenities; the color of the wall not being conducive to the tower; receiving a recommendation from specialists on lighting; receiving recommendations from professionals regarding styles and looks to enhance the tower; the simplicity of the tower; costs involved with the wall; required landscaping; the building connected to the tower going over the wall; meeting with Cheddar's to revisit this item including what they have left to do in regards to landscaping; that AT&T would be paying the utilities; and whether the lighting would be multi-colored or up-lighting. The consensus of the Council was to not have the word "Bedford" spelled out on the tower; to address some sort of lighting to enhance the tower; and for staff to meet with Cheddar's to discuss landscaping, including a completion date. In answer to questions from Council, City Manager Beverly Griffith stated that in regards to when Cheddar's was supposed to complete the work, that there was no deadline for completion of the tower. Their required building improvements were due by June 30 but the tower did not have a deadline as it was being handled by AT&T. The landscape plan indicates landscaping on two sides of the tower. There have been issues with the wall which have been resolved and they will wait until the weather is more conducive to begin planting shrubs. There was discussion on receiving recommendations on landscaping from the Beautification Commission.

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- **Discussion regarding public information meetings for the November 5, 2013 Bond Election.**

Ms. Griffith stated that she wanted to get a sense from the Council their interest on putting on some type of public information meetings and if so, to establish tentative dates. Staff wants to be able to advertise these meetings in the water bills and to advertise the dates and times to the public. She also requested ideas on what types of presentations the Council would like to see at those meetings. There was discussion on the Community Affairs Commission hosting a town hall meeting; having a table at ArtsFest; the number of meetings that are needed; and getting information to the public before early voting begins on October 21. Council was of the consensus to hold public meetings on September 17 and October 17 in conjunction with the Community Affairs Commission, and to have something at ArtsFest on October 5.

- **Discussion regarding potential water and sewer rate increases and the impact on water bills.**

Administrative Services Director Cliff Blackwell presented information on possible increases to water and sewer rates. The TRA has increased the rate it charges to the City on the volume side. Water has increased \$0.13 per 1,000 gallons and sewer has increased \$0.32 per 1,000 gallons. It was staff's opinion that it was in the best interest of the City to pass on those increases, which would have an impact of \$3.80, or 4 percent, on the average July water bill. Base rates would remain the same but volume rates would increase from \$2.89 to \$3.02 per 1,000 gallons on water and from \$1.72 to \$2.04 per 1,000 gallons on sewer. He stated the purpose of this presentation would be to receive an idea from the Council on where they would like to go with the rates to prepare for the September 10 meeting.

Mr. Blackwell stated that questions were raised by Council on how the City could prepare for impacts on infrastructure. The Utility Maintenance Fund is used for emergency repairs; however it is being used to fund the utility relocates for the NTE project along with funds over the working capital threshold. Several years ago in order to get back up to the 90 day working capital threshold, the rate models factored building in \$1M in working capital. There had also been discussion on the rate impact with an increase in the line item budget going over to the Utility Maintenance Fund. The City currently transfers \$200,000 from Water and Sewer into the Fund. He presented a scenario on the rate impact, if the transfer were increased by \$1M, which would lead to a three percent rate increase across the board on the rates to maintain the \$1M working capital. The base rates would increase from \$18.37 to \$18.92 on water and \$10.88 to \$11.21 on sewer. Volume rates would increase from \$3.02 to \$3.11 per 1,000 gallons on water and from \$2.04 to \$2.10 per 1,000 gallons on sewer, which also includes the TRA pass-through. The overall impact would be \$6.31 for regular customers and \$6.23 on senior customers on the average July water bill. This would allow \$1.2M to be transferred to the Utility Maintenance Fund, while at the same time the working capital would be built up with another \$1M. He stated that staff could bring back to Council different scenarios.

In answer to questions from Council regarding the need for \$1M, it was stated that there is a large amount of infrastructure that is mature. There are 150 miles of water pipe and approximately \$52M in water infrastructure in the ground. To keep the entirety of the system at 30 years or less, the City would have to perform \$2M a year in improvements. \$200,000 is currently being put into the Utility Maintenance Fund. The City has been spending approximately \$2M the last four or five years by issuing debt. Increasing working capital and funding in the Utility Maintenance Fund should help the City keep up with the depreciation of the system. In 2012, there were 67 water main breaks and the City is on track to meet or exceed that number this year. There was discussion regarding infrastructure improvements demonstrating to individuals and companies that the City is making the commitment to maintain the City; the increase in the life span of the infrastructure as older pipes are replaced with plastic; the funding for the NTE utility relocates depleting the Utility Maintenance Fund and using working capital funds beyond the minimum to make up any difference; explaining to residents, including

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in print, about how the City's infrastructure is aging and the reason for the rate increases; that TRA has raised rates every year for the last few years and the City has often absorbed the increases; and letting residents know well ahead of time regarding the rate increases before implementation. Council was of the consensus to move forward with the rate increases for the pass-through from TRA and infrastructure improvements.

Mayor Griffin adjourned the Work Session at 6:31 p.m.

REGULAR SESSION 6:30 P.M.

The Regular Session began at 6:39 p.m.

CALL TO ORDER/GENERAL COMMENTS

Mayor Griffin called the meeting to order. Special Events Manager Wendy Hartnett presented an update on BluesFest. It begins on Friday night with the 80s cover band Scant at 6:00 p.m. and then a Journey tribute band. Gates open at 6:00 p.m. and tickets are \$5.00. The barbecue teams went from 59 last year to 90 this year. Per the Kansas City Barbecue Society, the event is in the top five percent of contests in the country. On Saturday, the People's Choice Award will be held from 2:00 p.m. to 5:00 p.m. It is \$10.00 for 10 tickets and people get two votes. Musical acts on Saturday night include John Mayall and Jimmie Vaughan. On Sunday, musical acts include Wayne Tups and Buddy Guy. There are limited party tent seats and reserved seats available on line. There was an article on the event in Sunday's paper. There are 90 judges, 40 percent being from out-of-state and representing 13 states. There are 46 artisans, 25 food vendors and 85 volunteers.

INVOCATION (Pastor Tyler Downing, Woodland Heights Baptist Church)

Pastor Tyler Downing of Woodland Heights Baptist Church gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

OPEN FORUM

Nobody chose to speak under Open Forum.

CONSIDER APPROVAL OF ITEMS BY CONSENT

Motioned by Councilmember Champney, seconded by Councilmember Turner, to approve the following items by consent: 4, 8, 9, 10, 11 and 13.

Motion approved 7-0-0. Mayor Griffin declared the motion carried.

COUNCIL RECOGNITION

- 1. Proclamation declaring August 27, 2013 as Dr. Maria Ferreira Day in the City of Bedford. **This Item requested by Councilmember Turner**

Mayor Griffin read a proclamation declaring August 27, 2013 as Dr. Maria Ferreira Day in the City of Bedford. Dr. Ferreira was on hand to accept the proclamation. She stated she was 17 when she first came to the City and she loves the City and the people. She considers herself half-Brazilian and half-American from Bedford.

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2. Proclamation declaring September 2013 as Library Card Sign-up Month.

Mayor Griffin read a proclamation declaring September 2013 as Library Card Sign-up Month. Leah Thye and her dog Tanker were on hand to accept the proclamation. Library Manager Maria Redburn stated that libraries celebrate September as Library Card Sign-up Month. The Library will debut a new card designed by Ms. Thye. People can either get a new card or a replacement card for free during the month of September. Another new card design by Library Assistant Leslie Moore features a cat.

3. Employee Service Recognition.

The following employees received recognition for dedicated service and commitment to the City of Bedford:

Darrick Bridger, Police Department – 5 years of service
Jason Whitehead, Fire Department – 15 years of service

APPROVAL OF THE MINUTES

4. Consider approval of the following City Council minutes:

- a) August 9, 2013 work session**
- b) August 13, 2013 regular meeting**
- c) August 20, 2013 special meeting**

This item was approved by consent.

NEW BUSINESS

5. Public hearing on the annual budget for the City of Bedford, Texas for the fiscal period of October 1, 2013 through September 30, 2014; levying taxes for 2013 tax year.

Mr. Blackwell presented information on the annual budget. He stated that as a follow-up on a request from Council regarding the City's debt in comparison to surrounding cities, the City compares favorably on per-capita and overall debt as compared to the cities of Hurst, Euless, North Richland Hills and Grapevine. In regards to the Economic Development Fund, he displayed a synopsis showing revenues from the sale of the Sotogrande, Brown Trail well site and Brasher Lane properties, as well as permit revenue from the HEB ISD Tech Center. He compared these revenues with what went out and explained to make the Fund whole requires a transfer of approximately \$6,600.

Looking at current year trends, Mr. Blackwell stated that business activity along Highway 183 shows that 23 businesses were impacted by the construction; however all but eight remain. Sales tax is steadily going up and is projected to be over budget this fiscal year. Property values have increased by 1.5 percent over the previous year. Staff focused on maintaining current services with a minimum impact to customers; enhancing customer service; addressing basic needs; providing options; coming up with a compensation plan; tax rates; and keeping an eye on the radar. Assumptions for the budget include conservative sales tax growth; maintaining current service levels; no fee increases other than the water and sewer rates; absorbing the increase in benefit costs; setting the property tax rate to the effective tax rate; and the bond sale for the GO refunding and new debt issuance for Dora Street and the Bedford Trails.

The proposed base budget as submitted was \$58,368,758, which is less than the 2013 adopted budget. Supplemental requests equaled \$919,656, for a total submitted budget of \$59,288,414, which represents a \$636,904, or 1.08 percent, increase over the current adopted budget. Mr. Blackwell

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presented the Consumer Price and Municipal Cost Indexes and explained that even if the City did nothing with the budget, the cost of doing business would still increase and be absorbed into the budget. In the current year's budget, the City's revenue was \$59,411,838 compared with proposed revenues of \$60M the next fiscal year. In regards to revenue by funds, the General Fund makes up the largest share. Mr. Blackwell presented highlights of expenditures including supplemental requests from the General Fund and from the Water and Sewer Fund. In regards to expenditures by function, Public Safety and Public Services play a huge role. Public Services makes up 34 percent, or \$20M, spread out over four different funds. In regards to expenditures by classification, 41 percent is for personnel and a majority of staff are in the General Fund. Requested supplemental in the amount of \$919,656 include increased sidewalk funding, Blackboard Connect, upgrading PCs at the Library and a citizen satisfaction survey as examples.

The current tax rate is \$0.499115 per \$100 valuation. The effective tax rate, which is the rate that would raise the same amount of revenue as the previous year all things being equal, is \$0.495050 per \$100 valuation. The rollback rate is \$0.526998 per \$100 valuation. A comparison of the tax rates shows a decrease in both the maintenance and operation as well as debt rates of less than one percent. The taxable values of the City have been on an incline and as of July, the net taxable value is projected to be over \$3B, a 1.5 percent increase over the previous year. The average market value has increased from \$158,701 to \$161,780, while the average net taxable value has increased from \$145,754 to \$148,111. In regards to the tax rate history, he stated there is a correlation between inclines in the rate and declines in the economy. The overlapping tax rate shows that the City makes up approximately 20 percent of the tax bill. He presented a chart showing the proposed tax rates of area cities. The impact of the tax rate on an average home would be an increase from \$727 to \$733, or \$6.00. A per capita comparison of surrounding cities shows that the City pays \$1,200 per citizen and has 7.67 employees per 1,000 citizens.

The Water and Sewer Fund is self-funding and is the second largest fund. The TRA pass-through is already factored in the revenue of \$19,944,067. Goals of the fund include building in a rate structure to cover operations and maintenance; covering debt covenants; building in a mechanism for replacement costs; providing adequate working capital; and funding utility relocates for NTE. Current water rates are a base rate of \$18.37 per month and a volume rate of \$2.89 per 1,000 gallons. Current sewer rates are a base rate of \$10.88 per month and a volume rate of \$1.72 per 1,000 gallons. Proposed rates are a volume rate of \$3.02 per 1,000 gallons for water and \$2.04 per 1,000 gallons for sewer. The average July water bill would increase from \$93.76 to \$97.56, or a \$3.80 increase. Expenditures in the fund are \$19,657,705.

There was discussion that the City had received a gold star award for financial transparency; that going to the effective tax rate represents a decrease in the tax rate; that last year the tax rate decreased; the budget per capita comparison serving as an efficiency standard; and the City doing more with less than surrounding cities.

Mayor Griffin opened the public hearing at 7:24 p.m.

Diana Kindler, 3016 Shady Knoll Lane – Ms. Kindler asked for clarification on the budget per capital comparison.

Mayor Griffin closed the public hearing at 7:25 p.m.

In regards to a question from Council, there is no money in the current budget for construction of the Central Bedford Development Zone but that there is \$35,000 budgeted for the design standards.

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6. Public hearing and consider a resolution approving a Site Plan for an inline retail building in the Central Business District for the property known as Abstract 71, Tract 2, Thomas Beedy Survey, located at 2212 Central Drive, Bedford, Texas. (S-057)

Planning Manager Jacquelyn Reyff presented information regarding this resolution. This case was published in the July 31 edition of the Star-Telegram. The proposed building would be located at 2212 Central Drive and is an 8,000 square foot inline retail building. It is located in the Central Business District, which necessitates a site plan approval. The property is zoned H, Heavy Commercial. The setbacks and lot coverage meet the zoning requirements. They are providing for 24 percent of the lot to be landscaped, over the required 20 percent. It meets the required parking with 46 spaces and one handicap space. The Central Business District does not have specific design standards. The elevations show materials of brick, metal, glass and stone. The property is not currently platted and all issues regarding engineering and drainage will be required to meet the City's ordinances and standards at the time of platting. Platting is currently working through the staff-level Development Review Committee and once deemed complete, would then go before the Planning and Zoning Commission. The Comprehensive Plan indicates the location to be commercial so the proposed use does not conflict with the Plan. The Commission unanimously recommended approval of this item at their July 25 meeting.

In answer to questions from Council, the applicant, Mike Mahkani, stated that they are looking for approval of the site plan before marketing the location. They are looking at national accounts including a dental office, a phone store, an insurance place and a restaurant. In regards to frontage, they share a cross-easement with Wal-Mart and have frontage on Central Drive.

Mayor Griffin opened the public hearing at 7:32 p.m.

Nobody chose to speak during the public hearing.

Mayor Griffin closed the public hearing at 7:33 p.m.

Motioned by Councilmember Davisson, seconded by Councilmember Champney, to approve a resolution approving a Site Plan for an inline retail building in the Central Business District for the property known as Abstract 71, Tract 2, Thomas Beedy Survey, located at 2212 Central Drive, Bedford, Texas. (S-057)

Motion approved 7-0-0. Mayor Griffin declared the motion carried.

7. Consider approval of an ordinance and all matters incident and related to the issuance and sale of \$3,205,000 "City of Bedford Texas General Obligation Refunding and Improvement Bonds, Series 2013", dated August 27, 2013.

Mr. Blackwell presented information regarding this ordinance. This item is for the refunding of 2002 and 2003 GOs as well a portion of 2004 GOs. It also includes new money in the amount of \$1.695M for Dora Street and the extension of the Bedford Trails. David Medanich with First Southwest presented documents to Council that incorporated the results of the sale and historical information along with other documents the Council had already received. They are selling \$5.375M in General Obligation Refunding and Improvement Bonds. The City has an AA rating with a stable outlook from Standards & Poors. The City received nine bids and the low bidder was FTN Securities at 2.692 percent. There is more principal in the first few years than the latter years. In regards to the total debt service, the City is refunding \$3.7M, resulting in \$329,000 in savings, which is net of expenses. The net present value benefit is eight percent and the City is refunding bonds between 3.7 and 5 percent. In answer to questions from Council, Mr. Medanich stated that he believes the AA rating to be favorable and that the City is financially strong and fit; and that the cost of the issuance was \$70,000 but was accounted for in the savings.

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Motioned by Councilmember Brown, seconded by Councilmember Davisson, to adopt the ordinance authorizing the issuance of \$5,375,000 "City of Bedford, Texas, General Obligation Refunding and Improvement Bonds, Series 2013"; providing for the redemption of the bonds being refunded and approving and authorizing the execution of a Paying Agent/Registrar Agreement and an Escrow Agreement and the approval and distribution of an Official Statement in relation to such Bonds.

Motion approved 7-0-0. Mayor Griffin declared the motion carried.

- 8. Consider an ordinance approving a resolution authorizing the issuance, sale, and delivery of Trinity River Authority of Texas (Tarrant County Water Project) improvement revenue bonds, and approving and authorizing instruments and procedures relating thereto.**

This item was approved by consent.

- 9. Consider a resolution authorizing the City Manager to enter into a contract with Buy Board Cooperative Purchasing Network for the purchase of one replacement command vehicle, being a 2013 Chevrolet Suburban, in the amount of \$68,447.95.**

This item was approved by consent.

- 10. Consider a resolution authorizing the City Manager to enter into a Lease Agreement with Planet Kidz for the purpose of holding the Fun Time Live Program at the Boys Ranch Activity Center.**

This item was approved by consent.

- 11. Consider a resolution authorizing the City Manager to enter into the third year of a four-year contract with Scobee Foods, Inc., for the purchase of prisoner meals for the Detention Facility.**

This item was approved by consent.

- 12. Consider a resolution authorizing the City Manager to enter into an interlocal agreement with the City of Colleyville for the construction of a roundabout at the intersection of Cheek-Sparger Road and Jackson Road/Central Drive.**

Deputy City Manager David Miller presented information on this resolution. The City of Colleyville approached the City several months ago about placing a roundabout at Central Drive and Cheek-Sparger. This was discussed during the June 12 Council Work Session and Council directed staff to work out some type of interlocal agreement with Colleyville. The roundabout would encroach into the City limits by 208 square feet. In the 1990s, the Council had passed a greenbelt ordinance that prohibited traffic in the City's right-of-way in that area. Colleyville would need that square footage and the City's permission to proceed. Since that Work Session, Colleyville purchased the square footage from the daycare, which then gives them the right to have vehicular traffic on that square footage and accommodates the roundabout. The interlocal agreement would allow them to build the roundabout within the City limits and encroachments. The agreement also calls for a temporary asphalt road on the south side of a new bridge until it is completed and then to remove the road and restore to as-is or better condition. It also allows them to rebuild a portion of Central Drive south of the intersection with a new median to allow for a northbound traffic flow around the circle and a mandatory free flow right-hand turn lane. It also allows for Colleyville to pay the entire cost of the project as well as to perpetually allow the use of the road for vehicular traffic. Any additional designs would have to be approved by both cities. Colleyville would also be responsible for future maintenance of the road in the City limits from the new

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crosswalk north. The roundabout would have a very similar design to the one on Jackson Road and Glade Drive. In regards to concerns over moving fire apparatus, there will be mountable curbs placed in the roundabout. Colleyville approved the agreement at their meeting on August 20. In answer to questions from Council, it was stated that it will have a free right hand turn lane but no median; that Colleyville did release their designs and the City's traffic engineers agree that it would improve traffic flow; the possibility that Colleyville will install a roundabout at Covenant Christian Academy; and that some of the City's trails would be taken out but Colleyville has committed to rebuilding them.

Motioned by Councilmember Davisson, seconded by Councilmember Champney, to approve a resolution authorizing the City Manager to enter into an interlocal agreement with the City of Colleyville for the construction of a roundabout at the intersection of Cheek-Sparger Road and Jackson Road/Central Drive.

Motion approved 7-0-0. Mayor Griffin declared the motion carried.

13. Consider a resolution appointing a member to the Zoning Board of Adjustment.

This item was approved by consent.

14. Report on most recent meeting of the following Boards and Commissions:

✓ Animal Shelter Advisory Board - Councilmember Boyter

Councilmember Boyter reported that the Board will meet very soon.

✓ Beautification Commission - Councilmember Turner

Councilmember Turner reported that the Commission is working on re-landscaping the Boys Ranch including the Senior Citizen Center and the arts district.

✓ Community Affairs Commission - Councilmember Boyter

Councilmember Boyter reported that the Commission is beginning to lay the groundwork for next year and to assist Council on projects, including hosting an event to discuss the upcoming bond election.

✓ Cultural Commission - Councilmember Nolan

Councilmember Nolan reported that the Commission met the previous night and had a recap of the first Strategic Planning Committee meeting. There will be another Committee meeting on September 9.

✓ Library Board - Councilmember Davisson

Councilmember Davisson reported that the Board reviewed the quarterly strategic plan, which is also available on-line. They discussed the new greeter station at the Library and they are looking for volunteers to man it. The Friends of the Library will be having a book sale and open house on September 15 from 2:00 p.m. to 4:00 p.m. Cupcake Bliss will be displaying their wares.

✓ Parks & Recreation Board - Councilmember Davisson

No report was given.

✓ Senior Citizen Advisory Board - Councilmember Turner

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Councilmember Turner reported that the Board meets in October.

✓ **Teen Court Advisory Board - Councilmember Champney**

Councilmember Champney reported that the Board meets in September.

15. Council member reports

No other reports were given.

16. City Manager/Staff Reports

No report was given.

17. Take any action necessary as a result of the Executive Session.

Council did not meet in Executive Session during the meeting.

ADJOURNMENT

Mayor Griffin adjourned the meeting at 7:57 p.m.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary